# BLUE FEDERAL CREDIT UNION FOUNDATION DONOR PRIVACY POLICY

#### **INTRODUCTION:**

The Blue Federal Credit Union (FCU) Foundation recognizes that donations and gifts received are essential for the success of the Foundation. Furthermore, maintaining privacy for donor information is critical for the continuation of donors and gifts to Blue FCU Foundation.

#### **PURPOSE:**

The purpose of this policy is to engender trust and emphasize and uphold donor privacy.

## **SCOPE:**

This policy is directed not only to directors and officers, but to all contracted consultants and committee volunteers who can influence the actions of Blue FCU Foundation.

## **RESPONSIBILITY:**

The Blue FCU Foundation Board is responsible for the oversight, implementation, and interpretation of this policy. The Board may delegate responsibility as they deem appropriate.

## **DONOR PRIVACY:**

The Blue FCU Foundation will not sell or share donors' information without written permission to do so. This policy applies to all information received by Blue FCU Foundation. To the extent any donations are processed through a third-party provider, donor information will only be used for the purposes necessary to process the donation.

The Blue FCU Foundation will collect the following donor information:

- Name
- Address
- Email
- Phone Number

The Blue FCU Foundation will ensure to have a secured sockets layer (SSL) on the Foundation website to provide secure communications. Any payment collection will go through Stripe or another comparable secure payment processing platform.

The Blue FCU Foundation will maintain contact channels for donor review of information collected or in order to request changes. The Blue FCU Foundation will maintain <a href="maintaingoot@bluefcu.com">support@bluefcu.com</a> or phone contact at 307-996-1123.